



भाकृ.अनुप.-राष्ट्रीय आर्किड्स अनुसंधान केंद्र

ICAR-National Research Centre for Orchids

पाक्योंग-737106, सिक्किम, भारत

Pakyong – 737 106, Sikkim, India

दूरभाष सं. 91-03592-257954(निदेशक) टेलिफैक्स 03592-257289

वैबसाइट:www.nrcorchids.nic.in ई-मेल nrcorchids@rediffmail.com



File No. NRC(O)/R-9/ 2016/

Date:

Advertisement

The Director, ICAR - NRC for Orchids, Pakyong invites applications from Indian Nationals, for recruitment to the following post under this Institute.

Sl. No.	Name of the post/grade with scale of pay	Essential Qualification/ Experience required	Age limit
1.	Skilled Support Staff. (Group 'C' Non-ministerial, Non-Gazetted) PB-1 Rs.5200-20200/- + Grade Pay Rs.1800/- One Post (Unreserved)	Essential: Matriculation or equivalent pass OR I.T.I. pass. Desirable: Higher secondary pass.	18-25 years (Age relaxation: As per the instructions issued by the Government of India from time to time).

Applications complete in all respects should be submitted to the Director, ICAR NRC for Orchids, (ICAR), Pakyong-737106, Sikkim on or before **29.02.2016**

General Instructions for the Candidates

1. The prescribed essential qualifications are minimum and enhanced qualification does not entail candidates to be called for written test. Where the number of applications received in response to the advertisement are large and it will not be convenient or possible for the Institute to call all candidates for written test/practical test, the Director, ICAR-NRCO reserves the right to fix the criteria for calling the candidates on the basis of qualification, experience etc. After screening the applications, the candidates will be called for written test/practical test etc. as the case may be. The incomplete applications (s) will not be entertained.
2. The post is temporary but likely to continue. The post is non-Government under the ICAR (Indian Council of Agricultural Research) which will be governed by the New Pension Scheme introduced by Govt. of India w.e.f. 01-01-2004 Mutatis-Mutandis and amended and modified from time to time.
3. Applications should be submitted in the Performa appended herewith, typed application accompanied by latest pass-port size photograph duly attested by Gazetted Officer.
4. Crucial date for determining the age limit, educational qualification, experience etc for candidates for the post will be the closing date of receipt of applications.
5. **The candidates applying for the posts have to pay application fee Rs. 100/- (Rupees One Hundred only) in the form of crossed Demand Draft drawn in the name of Director, ICAR-NRC for Orchids, Pakyong payable at SBI, Pakyong. Candidates belonging to SC/ST categories are exempted for paying application fee. The name of the candidate, should be mentioned on the backside of the Bank Draft.**

6. Persons already in employment should route their application through proper channel.
7. Original certificates and mark sheets should not be submitted with the application, but should be produced as and when called for selection process. Attested copies of certificate, mark-sheets in support of age, qualification, category (ST/SC/OBC) and experience should be enclosed. The ST/SC/OBC certificate issued by District Magistrate/Divisional Commissioner/Sub-Divisional magistrate/Sub-Divisional Officer should clearly mention that the candidate does not belong to “Creamy Layer” along with their application.
8. Interested candidates should submit their application in the prescribed Proforma duly super scribed “**Application for the post of Skilled Support Staff (SSS)**” on the envelop to the Director, National Research Centre for Orchids, (ICAR) Pakyong, East Sikkim-737106 **on or before 29.02.2016**.
9. The selected candidates will be posted at **ICAR-National Research Centre for Orchids, Darjeeling**, West Bengal, on appointment. However appointee will be liable to serve anywhere in India.
10. Application received late and incomplete form will not be considered. No correspondence will be entertained with the candidates. Mere fulfillment of requirements as laid down in the advertisement will not be vesting any right in the candidates for being called for written test. Canvassing in any form will disqualify the candidate for the post applied for.
11. Application not accompanied by the prescribed fee (unless fee waiver is claimed) as per requirement or incomplete or defective or unsigned declaration or without attested copies of their certificates i.e. without proof of qualification, age, caste certificate etc. shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.
12. APPLICATION RECEIVED AFTER DUE DATE FOR ANY REASON INCLUDING POSTAL DELAY WILL BE SUMMARILY REJECTED.
13. The Director, ICAR-NRCO reserves the right to increase or decrease the number of vacancies, change any of the conditions, change the dates of test and rejects any or all applications without assigning any reason thereof, whatsoever.
14. All the dispute/litigation, if any, will be subject to Gantok, Sikkim jurisdiction only.

(N Sailo)

Assistant Administrative Officer (I/c)

Copy to:-

1. Aris Cell in charge, NRC(O), Pakyong with the request to insert the vacancy notification in the official website of the Institute.
2. Notice Board, NRC(O), Pakyong.

(N Sailo)

Assistant Administrative Officer (I/c)

NATIONAL RESEARCH CENTRE FOR ORCHIDS,
(ICAR)
PAKYONG, SIKKIM
APPLICATION FROMAT

Advt. No. _____

Recent Passport
Size Color
Photograph,
Duly attested
by Gazetted
Officer

1. Application for the post of : _____
 2. Name in full (in Block letters) : _____
 3. Father's/Husband's Name : _____
 4. Nationality : _____
 5. Place & Date of birth : _____
 6. Age as on closing date of Advt. : _____
 7. Sex (Male/Female) : _____
 8. Present Address : _____
 9. Permanent Address : _____
 10. Whether belong SC/ST/OBC/PH : _____
(Attested copy of certificate to be attached)
 11. Domicile (Name of State) : _____
- Whether Sikkim Subject/Domicile of Sikkim or not: _____
12. (a) Name of Employment Exchange : _____
(b) Regn. No. and valid upto, if any : _____

13. Educational/Technical Qualification:-
(Class X and Onwards)

Sl.No.	Name of Exam	Univ./Board	Year of passing	Grade/Divn. & % of marks in aggregate	Subject passed
1.	Class X or ITI				
2.	Class XII				

3.	Any Other				
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14. Experience/proficiency (particulars of all previous and present employment:-

Name of Employer (indicate Autonomous/Govt./Private)	Designation	Pay Scale/Salary	Period From To	Nature of Duty

15. Details of Application fees:

Name and address of the issuing Bank	Date of Issue	Demand Draft No.	Amount (Rs.)

16. Whether his/her relative is employee in ICAR-NRC for Orchids, (ICAR), Sikkim or any of the ICARS's Institute

(If yes, please indicate name of the person(s), designation and relationship with the applicant)

17. Any other information the candidate may like to add:-----

18. Declaration:-

I do hereby declare that all the statement made in this application for the post of Technical Assistant (Computer) are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection, my candidature is liable to be rejected. I shall be bound by the decision of the Director, National Research Centre for Orchids, Pakyong, Sikkim.

Signature of candidate

Place:

Date: