



NRC Orchids

राष्ट्रीय आर्किड्स अनुसंधान केन्द्र

(भारतीय कृषि अनुसंधान परिषद)

ए ० जे ० सी ० मार्ग ए ० दार्जीलिंग-734101, प ० बंगाल, भारत



**National Research Centre for Orchids**

**(Indian Council of Agricultural Research)**

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Dated: 07:03:2016

### SHORT QUOTATION NOTICE

On behalf of the Director, National Research Centre for Orchids, Pakyong, East Sikkim, the Scientist-in-Charge, National Research Centre for Orchids, Darjeeling Campus, Darjeeling, invites sealed quotations on letter head / plain paper with seal from the Contractors/Firms/Reg. organizations, etc., for the work at National Research Centre for Orchids, Darjeeling Campus, Darjeeling, mentioned in **Annexure - "C"**. The last date of submission & opening of Quotations are mentioned in **Annexure - "D"**. The terms & conditions for providing services/work are given as below:

#### **GENERAL INFORMATION AND TERMS & CONDITIONS OF THE CONTRACT FOR PROVIDING SECURITY SERVICES AT NRC FOR ORCHIDS (ICAR), DARJEELING CAMPUS, DARJEELING.**

1. The rates quoted by each firm for job/service contract in tenders be given both in words and figures failing which the same is liable to be rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders. The name and address of the representative who would be attending the opening of the tenders on tenderer's behalf should be indicated in the tenders. Name and address of permanent representative, of the tenderer, if any, may also be indicated.
2. Service tax or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and this Centre will not entertain any claim whatsoever in this respect. However the Service Taxes, Income Tax or any other Tax which is as per the rules of the Govt. shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.
3. Director of this Institute reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the tenderer.
4. If tenderer does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be deemed to be withdrawn without any notice.
5. The original copy of the tenders is to be enclosed in cover. The cover should be sealed. The outer cover should be superscribed "**TENDER FOR THE JOB WORK CONTRACT**"

