



भाकृ.अनुप.-राष्ट्रीय आर्किड्सअनुसंधानकेन्द्र
ICAR-National Research Centre for Orchids
पाकयोंग-७३७१०६,सिक्किम,भारत
Pakyong – 737 106, Sikkim, India



F: No. NRCO/S/25/15-16/.....

Dated:

TENDER NOTICE

Sealed Quotation Super scribed "Quotation for Annual Maintenance Contract (AMC) of Photocopier Machine" due on 12/04/2016 on the cover are invited from registered firms dealing in Photocopier machine for **entering into AMC of Photocopier Machine of this Centre and Darjeeling Campus, Darjeeling (W.B)** as per details given below:

Sl.No.	Description	Qty./under AMC	Amount (Rs.)
NRC(O), Pakyong (Sikkim)			
01.	Konica Minolta BH-215 Plain Paper Photocopier Cum Network Printer/ Scanning Hub (Duplex) Model & Make:- BH-215 Konica Minolta	01 No.	
02.	Ricoh DSM-725 Plain Paper Photocopier Cum Network Duplex Printer Model & Make :- Ricoh DSM-725	01 No.	
NRC(O), Darjeeling Campus, Darjeeling (W.B)			
01.	Ricoh DSM-725 Plain Paper Photocopier Cum Network Duplex Printer Model & Make :- Ricoh DSM-725	01 No.	

Terms and Conditions:

1. The rate should be quoted per Photocopier machine. Rates may be quoted separately with spare parts and without spare parts. Rate quoted must be inclusive of all charges & taxes etc.
2. Rates quoted should be valid for one year from the date of award of the AMC order to the successful Party.
3. The Service Engineer/ Technician of the party concerned should visit this Centre and Darjeeling Campus, Darjeeling once in a month to carry out servicing and repair of the machines. In case of any emergent

requirement due to sudden failure of the machine(s), the service Engineer/ Technician should be deputed immediately.

4. The Director of this Research Centre reserves full right to reject any or all the quotation or accept any in part of full without assigning any reasons.
5. The quotation should be submitted to this Office on or before **12/04/2016**
6. If maintenance contract awarded payment will be made according to number of visits made by Service provider (**i.e. one visit per month and visits an emergency basis**).
7. It is requested to parties that if above mentioned terms & conditions are acceptably only than rate should be quoted.

(Raj Kumar)
Asstt. Admn. Officer I/C

To,

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Copy to:

1. PA to Director, ICAR-NRC for Orchids, Pakyong for information.
2. Scientist In-charge (ARIS CELL), NRC for Orchids, Pakyong for information and also request you to kindly upload the Tender notice in the Institute Website.
3. Notice Board, NRC for Orchids, Pakyong.

(Raj Kumar)
Asstt. Admn. Officer I/C

Phone: +91-03592-257954(Director) / 257703(AF&AO) / Telefax: 257289/282

