



भा.कृ.अनु.प.-राष्ट्रीय आर्किड्स अनुसंधान केन्द्र  
ICAR-National Research Centre for Orchids  
पाकयोंग-७३७१०६,सिक्किम,भारत  
Pakyong – 737 106, Sikkim, India



F: No. NRCO/S/25/17-18/1438

Date: 8/07/18

**TENDER NOTICE**

Sealed Quotation Super scribed "Quotation for AMC of Computer Sets with Printers and Photocopier machines" due on 20/03/2018 on the cover are invited from registered firms dealing in Computers & Peripherals and Photocopier machines for entering into AMC of Computers, Printers and Photocopier machines of this Centre and Darjeeling Campus, Darjeeling as per details given below:

Sl.No.	Description	Qty./under AMC# (Approx.)	Amount (Rs.)
<b>ICAR-NRC for Orchids, Pakyong</b>			
01.	Computer Sets	41 Nos.	
02.	Printers	21 Nos.	
03.	UPS (5KVA)	08 Nos.	
	UPS (2KVA)	03 Nos.	
	UPS (10KVA)	01 No.	
04.	Konica Minolta BH-215 Plain Paper Photocopier Cum Network Printer/ Scanning Hub (Duplex) <b>Model &amp; Make:- BH-215 Konica Minolta</b>	01 No.	
05.	Ricoh DSM-725 Plain Paper Photocopier Cum Network Duplex Printer <b>Model &amp; Make :- Ricoh DSM-725</b>	01 No.	
06.	Ricoh AFICIO MP 2000L2 Photocopier machine Cum Printer <b>Model No. AFICIO MP 2000 L2</b>	01 No.	
<b>ICAR-NRC(O),Darjeeling Campus, Darjeeling-734001</b>			
01.	Computer Set	07 Nos.	
02.	Printers	02 Nos.	
03.	UPS (5KVA)	01 No.	
	UPS (2KVA)	01 No.	
04.	Ricoh DSM-725 Plain Paper Photocopier Cum Network Duplex Printer <b>Model &amp; Make :- Ricoh DSM-725</b>	01 No.	

**#Scope of Work:** The Service Engineer/ Technician of the party concerned should visit this Centre and Darjeeling Campus, Darjeeling once in 03(Three) month and 02 number of visits as emergency call basis due to sudden failure of the machine(s), the service Engineer/ Technician should be deputed immediately to carry out servicing and repair of the machines (Total 04 nos. + 02 nos. visit)

## Terms and Conditions:

1. The rate should be quoted for Computer Set, Printers, UPS and Photocopier machines separately. Rates may be quoted separately for spare parts. A separate sheet has to be attached for quoting spare parts rate, item wise in tabular format. Rate quoted must be inclusive of all charges & taxes etc.
2. Rates quoted should be valid for one year from the date of award of the AMC order to the successful Party.
3. Other terms and conditions of AMC should be clearly mentioned in the quotation.
4. Mode of payment: Half yearly (02 installment, each instalment after completion of six month).
5. Successful bidders should submit a Bank guarantee to office, in case if payment is made in advance to the party.
6. The Director of this Research Centre reserves full right to reject any or all the quotation or accept any in part of full without assigning any reasons. Decision of Director will be final and binding upon bidders in this regard.
7. The quotation should be submitted to this Office on or before 20/03/2018.
8. It is requested to parties that if above mentioned terms & conditions are acceptable, only than rate should be quoted.
9. Quantity/Scope mentioned of items may increase or decrease as per requirement of this Institute.

(N.Sailo)

Scientist & Administrative Officer I/C

Copy to:

1. PA to Director, ICAR-NRC for Orchids, Pakyong for his kind information.
2. Scientist In-charge (ARIS CELL), ICAR-NRC for Orchids, Pakyong for information and also request you to **kindly upload the Tender notice in the Institute Website and Central Public Procurement Portal.**
3. Notice Board, ICAR- NRC for Orchids, Pakyong.



इस कृपा, इस उपाय  
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मासिक कार्य प्रदर्शन परियोजना

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